

**Board of Health**  
**166 Boulder Drive , Fitchburg, MA 01420**  
**(978) 829-1870**

**GUIDELINES FOR BODY ART ESTABLISHMENT PERMIT**

- (A) No person may operate a body art establishment except with a valid permit from the Board.
- (B) Applications for a permit shall be made on forms prescribed by and available from the Board. An applicant shall submit all information required by the form and accompanying instructions. The term “application” as used herein shall include the original and renewal applications.
- (C) An establishment permit shall be valid from the date of issuance and shall automatically expire in one (1) year from the date of issuance unless revoked sooner by the Board.
- (D) The Board shall require that the applicant provide, at a minimum, the following information in order to be issued an establishment permit:
  - (1) Name, address and telephone number of:
    - (a) the body art establishment
    - (b) the operator of the establishment
    - (c) the body art practitioner(s) working at the establishment
  - (2) The manufacturer, model number, model year, and serial number, where applicable, of the autoclave used in the establishment.
  - (3) A signed and dated acknowledgement that the applicant has received, read and understood the requirements of the Board’s Body Art Regulations.
  - (4) A drawing of the floor plan of the proposed establishment to scale for a plan review by the Board, as part of the permit application process.
  - (5) A contract with a Medical Waste Company for disposal of medical wastes/sharps. The contract shall stipulate that disposal of medical wastes/sharps shall be no less than every 30 days.
  - (6) A contract with an independent commercial testing laboratory to do monthly spore testing of the Autoclave or other Sterilization Unit. A provision shall be included in the contract to notify the Board of any failure of the Autoclave or other Sterilization Unit to eradicate all living organisms, including spores.
  - (7) Such additional information as the Board may reasonably require.
- (E) A permit for a body art establishment shall not be transferable from one place or person to another.
- (F) The fee for this permit shall be \$200
- (G) The Board of Health has thirty (30) days to review all applications.