



*The City of Fitchburg*  
*Massachusetts*  
**OFFICE OF THE MAYOR**

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**Citation / Proclamation Request Form**

**Contact Information:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Event Details:**

Title of Event: \_\_\_\_\_

Location: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

**Citation Details:**

Recipient (Name or Business): \_\_\_\_\_

Type of Event (Retirement, Birthday, Scouting, ect.): \_\_\_\_\_

Event Details: \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_

Please save as a document and email to [mayor@fitchburgma.gov](mailto:mayor@fitchburgma.gov) or mail to:

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