

FITCHBURG CITY CLERK

Jun 02 2021 10:20 am

April 27, 2021 10:00 a.m.

Pursuant to the March 12, 2020 Order of the Governor Suspending Certain Provisions of the Open Meeting Law, Board members and members of the public can access the meeting remotely, by either following the link <https://global.gotomeeting.com/join/111305205> or by calling +1 (571) 317-3122 on a telephone and entering Access Code: 111-305-205.

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A public remote meeting of the Fitchburg Retirement Board was held in the retirement office on the third floor of the City Hall building at 718 Main Street Fitchburg. All Fitchburg Retirement Board members participated remotely. Calvin D. Brooks (Chair), Mary E Cringan, Thomas Dateo Jr., Norman J. LeBlanc and John C. Curran.

Reviewed and approved April 2021 warrant and March 23, 2021 minutes. On a motion made by Mary E. Cringan and seconded by Thomas Dateo Jr. to approve April 2021 warrant and the March 23, 2021 Board minutes. Vote by roll call, Thomas Dateo Jr. YES, Mary E. Cringan, John C. Curran, YES, Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

Approved March Bank Statements and March 2021 Accounting. On a motion made by John C. Curran, and seconded by Thomas Dateo Jr to approve March 2021 Bank Statements and March Accounting. Vote by roll call, Thomas Dateo Jr. YES, Mary E. Cringan, John C. Curran, YES, Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

Review and approve retirements as follows:

James Gilbert, Patrolman, Fitchburg Police Department, Superannuation Retirement Allowance, Option C, effective April 2, 2021. On a motion made by Thomas Dateo Jr. and seconded by Mary E. Cringan to approve James Gilbert's Option C retirement effective April 2, 2021. Vote by roll call, Thomas Dateo Jr. YES, Mary E. Cringan, John C. Curran, YES, Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

Admit to Membership:

Bolivar-Sandrelli, Senovia – School – Para	REHIRE	3/22/21
Melanson, Nicole – School – Para		3/29/21
Vogt, Lily – Paraprofessional		3/29/21
Cunningham, Scott – Airport – Line Person		4/01/21
Mousa, Ibrahim – School – Para		4/01/21
Paredes, Elisbeth – School – Paraprofessional		4/05/21
Fennell, Connie – Police – Civilian Dispatcher		4/12/21
Calvillo, Osmin – Facilities Dept. – Custodian		4/12/21

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Vaillancourt, Susan	– School Bldg. Maint – Custodian	4/12/21
Rivas, Florencia	– Police Dept. – Civilian Dispatcher	4/14/21
LeBlanc, Shaun	– Water Dept. – Light Motor Equip.	4/20/21
Prescott, Jillianne	– School Dept. – Perm. Bldg. Sub.	4/26/21
Ramos, Jr., Angelo	– Police Dept. – Student Officer	4/26/21
Thomas, Suzanne	– School Dept. – Perm. Bldg. Sub	4/26/21
Semenchuk, Heidi	– School Food – Manager	4/28/21

On a motion made by John C. Curran and seconded by Norman J. LeBlanc to approve new members. Vote by roll call, Thomas Dateo Jr. YES, Mary E. Cringan, John C. Curran, YES, Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

New Business:

Calvin Brooks discussed the next (May) Board meeting may be held in the council chambers and there should not be any conflict with the Councils' meetings. Calvin mentioned that FATV could broadcast the meeting but the Board would rather not as we may have to go into executive session. Calvin stated that the antenna connection Rollstone office to Boulder Drive city offices has been removed. Administrator to work with Direct Net Services to close the account and check for refund of part of the year not used. Calvin reminded the Board about the furniture in the office at Rollstone Bank and listed what we have still in the bank building. John would like to make sure we take the mini-fridge, the Keurig and the microwave and put in storage in the basement at 718 Main Street. Calvin will ask Mary Delany (purchasing) if any City department could use any of the furniture in the Rollstone Bank.

Calvin discussed the salary review for the Administrator and Assistant positions, he would like to distribute a form to the Board and administrator to complete rating performance, job knowledge, and set some goals, etc. to have completed for the May Board meeting. He would like to formalize what the Board is looking to accomplish.

Thomas Dateo Jr. discussed the gifts he purchased for Ellen Jerszyk and how do we present them to her. Possibly invite her to the May meeting to present the Thank you for your service to the Retirement Board.

John C. Curran stated he would like the Board to start the Board member elected seat, as he stayed on the Board because of COVID-19 and could not hold a proper election in 2020 for his seat. Administrator will check with Attorney Thomas Gibson to make sure we can run the election for the remainder of John C. Curran's seat to expire October 2023.

Voted on a motion made by John C. Curran and seconded by Mary E. Cringan to adjourn at 10:31 a.m. Vote by roll call, Thomas Dateo Jr. YES, Mary E. Cringan, John C. Curran, YES, Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

April 27, 2021 (cont'd)

The following payment was approved for the April warrant: \$1,663,575.95
 Applications for withdrawal of accumulated deductions were: \$ 119,598.76
 Management fees for April were: PRIT Core Fund: \$ 24,521.04

Respectfully submitted,



Tina M. Schneider

Board Administrator











