

FITCHBURG CITY CLERK

Jun 02 2021 10:18 am

January 26, 2021 10:02 a.m.

Pursuant to the March 12, 2020 Order of the Governor Suspending Certain Provisions of the Open Meeting Law, Board members and members of the public can access the meeting remotely, by either following the link <https://global.gotomeeting.com/join/293794365> or by calling +1 (872) 240-3212 on a telephone and entering Access Code: 293-794-365.

A public remote meeting of the Fitchburg Retirement Board was held in the retirement office on the third floor of the City Hall building at 718 Main Street Fitchburg. All Fitchburg Retirement Board members participated remotely. Calvin D. Brooks (Chair), Ellen M. Jerszyk, Thomas Dateo Jr., Norman J. LeBlanc and John C. Curran.

Approve January 2021 warrant, and November 9th, continuation of November 9th meeting on November 24th and the November 24th regular meeting, as well as December 22, 2020 meeting minutes. On a motion made by John C. Curran and seconded by Ellen M. Jerszyk to approve December 2020 warrant and all the November and December Board minutes. Vote by roll call, Ellen M. Jerszyk, YES. Thomas Dateo Jr., YES. John C. Curran, YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

Approve December 2020 Bank Statements, and December 2020 Accounting. On a motion made by John C. Curran and seconded by Thomas Dateo Jr to approve Accounting and Bank Statements for December 2020. Vote by roll call, Ellen M. Jerszyk, YES. Thomas Dateo Jr., YES. John C. Curran, YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

Review and approve retirements as follows:

Donna Landry, Food Service, Fitchburg Public Schools, Superannuation Retirement Allowance, Option A, effective January 1, 2021. On a motion made by Ellen M. Jerszyk and seconded by Thomas Dateo Jr to approve Donna Landry Superannuation Option A retirement. Vote by roll call, Ellen M. Jerszyk, YES. Thomas Dateo Jr., YES. John C. Curran, YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

Richard Jollimore, Dispatch Supervisor Fire Captain, Fitchburg Fire Department, Superannuation Retirement Allowance, Option C, effective January 24, 2021. On a motion made by Thomas Dateo Jr and seconded by John C. Curran to approve Richard Jollimore Superannuation Option C retirement. Vote by roll call, Ellen M. Jerszyk, YES. Thomas Dateo Jr., YES. John C. Curran, YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

Christopher Bradley, Purchasing Agent, City of Fitchburg, Superannuation Retirement Allowance, Option C, effective January 30, 2021. On a motion made by John C. Curran and seconded by Thomas Dateo Jr to approve Richard Jollimore Superannuation Option C retirement. Vote by roll call, Ellen M. Jerszyk, YES. Thomas Dateo Jr., YES. John C. Curran, YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

January 26, 2021 (cont'd)

Retiree Deaths:

1/3/21,	Leo LeBlanc, Option C Pop-up	1/31/1990
1/8/21,	Nancy Wilson, Option B	2/26/2017
1/9/21,	Michael Mancuso, Accidental Disability Option B	1/21/1979
1/9/21,	John G. Schwarzel, Option B	10/4/1993
1/17/21,	Michael Murphy, Option C, Sandra (spouse surv)	2/5/2009
1/19/21,	Sally Dines, Option A FHA	3/31/2000
1/25/21,	Anne M. Belliveau, Option C survivor Andre Belliveau	

Accept 2 Accidental Disability Applications for processing:

Brian Bizzotto, DPW Accidental Disability Application

James Farrell, Police Department, Involuntary Accidental Disability

On a motion made by Norman LeBlanc and seconded by Ellen M. Jerszyk to accept ADR applications for processing. Vote by roll call, Ellen M. Jerszyk, YES. Thomas Dateo Jr., YES. John C. Curran, YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

Discussed the Administrator's salary survey. Thomas Dateo Jr. and Calvin Brooks met to discuss what actions to take and stated that this should be tabled until May or June when the regular review is usually conducted, they prefer to discuss in executive session. The Board feels that the office should get settled in first. On a motion made by John C. Curran and seconded by Ellen M. Jerszyk to table until the May or June meeting. Vote by roll call, Ellen M. Jerszyk, YES. Thomas Dateo Jr., YES. John C. Curran, YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

Discussed new computers and copier printer, including another 3 drawer file cabinet. The City will purchase the new computers and upgrade to Windows 10. The retirement office could get the standard things that the city provides but if retirement wanted upgrades from that we would be responsible for the cost; (ie bigger monitor and wireless keyboard) Thomas Dateo stated that Trevor Bonilla (IT) said that the first week of February retirement could have new computers, not wireless keyboard and larger monitors. John C. Curran stated, that the staff should get what is needed for the best office operation and to get our own things and not get involved with the city and get what we need. Norman LeBlanc stated that retirement should get our own tech IT person for just retirement and not just what the city wants us to have. He would feel more comfortable with another person taking care of us. Calvin Brooks feels it will take a minor adjustment to get things that are needed. John C. Curran said simply get what the retirement office needs for programs. Thomas Dateo Jr. asked Calvin to have a meeting with Trevor Bonilla and office staff to discuss what is needed and what the city is providing.

Discussed the copier and Trevor Bonilla (IT) said the city would pay for the lease. John C. Curran stated he has a fear of that as the records show how the city takes care of things with new building and such. Calvin would like Trevor Bonilla to come to the next Board meeting to discuss how the fax works with the HIPPA laws. The copier was tabled until the next Board

January 26, 2021 (cont'd)

Meeting.

Discussed the additional lateral file cabinet needed for the office. On a motion made by Thomas Dateo Jr. and seconded by Elle M. Jerszyk to approve purchasing a lateral file cabinet for the office. Vote by roll call, Ellen M. Jerszyk, YES. Thomas Dateo Jr., YES. John C. Curran, YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

Discussed what to do with the furniture in the Rollstone bank office, what to do with the refrigerator, microwave and Keurig coffee maker in the Rollstone office. John C. Curran asked if we could put it in our storage area, or possibly donate to the bank staff. Maybe they could use it. We have the office space until October 2021 we still have time to make a decision.

Admit to Membership:

Ketcham, Brittany - Police - Civilian Dispatcher	01/04/21
Coddington, Nicholas - Police - Civilian Dispatcher	01/04/21
Mueses, Breanna - Police - Civilian Dispatcher	01/04/21
Wareing, Ashley - Police - Civilian Dispatcher	01/04/21
Montalvo, Annie - School Dept. - Paraprofessional	01/11/21
Demanche, Paige - School Dept. - Paraprofessional	01/12/21

On a motion made by Norman LeBlanc and seconded by Thomas Dateo Jr. to approve new members. Vote by roll call, Ellen M. Jerszyk, YES. Thomas Dateo Jr., YES. John C. Curran, YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

New Business:

John C. Curran would like to make a motion to have the COLA meeting in February. The Board was reminded that we would need to have at least a 30 day notice so the COLA meeting will be in just before the March regular retirement meeting. On a motion made by John C. Curran and seconded by Ellen M. Jerszyk have the COLA meeting in March. Vote by roll call, Ellen M. Jerszyk, YES. Thomas Dateo Jr., YES. John C. Curran, YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (5-0).

John C. Curran mentioned that he asked Tom Gibson about where the legislation stood with the vacation buy backs and was it refiled? There is a legislative webinar coming up too.

Voted on a motion made by John C. Curran and seconded by Ellen M. Jerszyk to adjourn at 11:15 a.m. Vote by roll call, Ellen M. Jerszyk, YES. John C. Curran, YES. Thomas Dateo Jr., YES. Norman J. LeBlanc, YES. Calvin Brooks, YES. Unanimous (4-0).

The following payment was approved for the January warrant: \$1,637,851.95

January 26, 2021 (cont'd) page 4

Applications for withdrawal of accumulated deductions were: \$57,957.49

Management fees for January were: PRIT Core Fund \$17,100.89

Respectfully submitted,

Tina M. Schneider
Tina M. Schneider

Board Administrator

The Retirement Board hereby attests to the accuracy of the minutes.

Al D. Budo

Frank Dato

John Cunniff

[Signature]