



# CITY OF FITCHBURG

Filed in the City Clerk's Office:

## NOTICE OF PUBLIC MEETING

**FITCHBURG CITY CLERK**

**Oct 06 2022 4:29 pm**

### COUNCIL ON AGING

<b>MEETING DATE:</b>	<u>Thursday, October 13, 2022</u>
<b>MEETING TIME:</b>	<u>1:00 PM - 2:00 PM</u>
<b>MEETING PLACE:</b>	<u>Fitchburg Senior Center</u>
Name of building	<u>Fireplace Room</u>
Room	<u>14 Wallace Ave, Fitchburg, MA 01420</u>
Address	

### **AGENDA ITEMS:\***

#### **1:00pm Call Meeting to Order & Prior Minutes Vote:**

1. Director Introduction

#### **1:05pm Treasurer's Report:**

1. Sunshine Fund: Current Balance \$ 46
2. Financial Report:
  - a. FY 2022 Preliminary Report
  - b. FY23 July, FY August
3. Armory Café: From July 1<sup>st</sup>-September 30<sup>th</sup> 673 meals were served, \$2,014 were collected, \$1,524.62 of kitchen receipts were reimbursed, and a total of \$489 were deposited

#### **1:20pm President's Report:**

1. Board Communication & Attendance
2. Mission of the Senior Center
3. Café Update

#### **1:40pm Director's Report:**

1. Handout Board Packets: Please review and have questions ready for October Meeting.
  - a. Including: Code of Ethics, Conflict of Interest Law, Open Meeting Law, Role of Board Members, etc
2. Hall Rental Process: Hall Rental Form, Rental Responsibilities (Liquor License, Public Assembly, Entertainment Permit, Food Permit), Staff Coverage, Payment
  - a. Dfjnafnaksl
3. Veterans Office & other Veterans services are interested in moving into the Senior Center

**Communication:** None

**Old Business:**

#### **2:00pm Adjourn:**

---

*\*Please note: Massachusetts Open Meeting Law requires that all topics that the Chair reasonably anticipates must be listed and that the list of topics must be sufficiently specific to reasonably inform the public of the issues to be discussed at the meeting.*