



*Jun 15 2023 2:58 pm*

## WELCOME TO THE FITCHBURG CITY COUNCIL

**June 20, 2023**

**Fitchburg Legislative Building  
700 Main Street  
Fitchburg MA 01420**

**7:00 PM**

This meeting can also be viewed live on FATV. Go to [www.fatv.org/watch-fatv](http://www.fatv.org/watch-fatv) for more information on accessing this meeting.

This is intended to help you understand the meeting format and assist you with the rules of the Council as they pertain to your participation.

All meetings of the Fitchburg City council are open to the public. This does not mean that the public participates in all aspects of the meeting. It simply means that the meeting itself, including all discussions and votes, is open for public view.

### Executive Session

The only time a Council meeting can be closed to the public is when the Council votes for Executive Session in order to discuss sensitive matters in private, such as pending litigation. Any votes taken however, must be taken in open session.

### OPPORTUNITIES FOR THE PUBLIC TO SPEAK DURING A COUNCIL MEETING:

#### Public Forum

The Public Forum occurs immediately following the Pledge of Allegiance. The President will ask if anyone in the audience wishes to speak on any matter appearing on the Agenda. If you wish to address the Council, you must stand and be recognized and follow these rules before speaking:

1. State your name and city of residence.
2. Approach the center table and either stand or sit. This allows you to be seen and heard clearly by everyone in attendance.
3. You may speak only on items appearing on the agenda for no more than (2) minutes. Copies of the agenda are available on the center table prior to the meeting.
4. Please state the petition, order, ordinance, or resolution number to which you refer.

#### Public Hearings

Public hearings are held on various issues such as Special Permits and Zoning changes. The same rules apply with the following exceptions:

1. You must stand and be recognized either "in favor" or "in opposition" when asked by the Council President.
2. You need not refer to the petition number.

If you have any questions or comments either before or after the meeting, any Councilor would be happy to assist you.

Thank you for your interest!

## I. PUBLIC FORUM

This meeting will be open to the public. Persons who wish to participate remotely in the Public Forum portion of the meeting may request a remote attendance link by contacting the City Clerk at [cityclerk@fitchburgma.gov](mailto:cityclerk@fitchburgma.gov).

## II. ANNOUNCEMENTS

### III. APPOINTMENTS COMMITTEE

**Appointments Committee**  
**Oral Report**  
**Meeting of June 20, 2023**

**New Appointment:**  
**Fitchburg Cultural Council**  
**For the City of Fitchburg**  
(Term to expire June 1, 2026)  
Catherine Healey

**New Appointment:**  
**Special Police Officer**  
**For the City of Fitchburg**  
David R. Daigle

**Re-Appointment:**  
**Director of Human Resources**  
**For the City of Fitchburg**  
(Term to expire December 31, 2024)  
Susan Davis

### IV. REPORT OF COMMITTEE ON RECORDS

## V. COMMUNICATIONS

His Honor the Mayor

**1. Appointment letter:**

Ellen Daoust, as a member of the Fitchburg Cultural Council, term to expire July 1, 2026.

**2. Appointment letter:**

Todd A. Goodwin, as member of the Council on Aging, term to expire July 1, 2026.

## VI. REPORT OF COMMITTEES

### Finance Committee Meeting of June 14, 2023

#### Finance Committee Minutes

- 171-23. ORDER THAT: there be and hereby is appropriated the sum of NINETEEN THOUSAND, SEVEN HUNDRED FIFTY-EIGHT AND 00/100 DOLLARS (\$19,758.00) same to be charged against AVAILABLE FUNDS and credited to EMPLOYEE BENEFITS, CHAPTER 41 POLICE.  
(Be Adopted)
- 172-23. ORDER THAT: there be and hereby is transferred from within the sum of TWENTY-SIX THOUSAND, TWO HUNDRED 00/100 DOLLARS (\$26,200.00) same to be transferred from ELECTION & REGISTRATION, PERSONAL SERVICES, ELECTION WORKERS and credited to the following accounts:
- |                                  |             |
|----------------------------------|-------------|
| CITY COUNCIL EXPENSES            | \$11,200.00 |
| CITY CLERK EXPENSES              | \$ 2,000.00 |
| ELECTION & REGISTRATION EXPENSES | \$13,000.00 |
- (Be Adopted)
- 173-23. ORDER THAT: the City of Fitchburg hereby approves the expenditure of funds from the Commonwealth of Massachusetts earmark in the approximate amount of \$25,000.00 (TWENTY-FIVE THOUSAND AND 00/100 DOLLARS) for the purpose of said earmark, which is to support the renovation and expansion of the Fitchburg Police Department dispatch center.  
(Be Adopted)
- 174-23. ORDER THAT: there be and hereby is appropriated the sum of ONE HUNDRED TWENTY-FOUR THOUSAND, THREE HUNDRED NINETY-NINE AND 11/100 DOLLARS (\$124,399.11) from RESERVE FOR APPROPRIATION, PEG ACCESS and credited to INFORMATION TECHNOLOGY, FRANCHISE FEE for the purpose of paying FATV for franchise fees received during the second quarter of 2023.  
(Be Adopted)
- 175-23. ORDER THAT: there be and hereby is transferred from within the sum of ONE HUNDRED THIRTY-FIVE THOUSAND AND 00/100 DOLLARS (\$135,000.00) same to be transferred from PARKS PERSONAL SERVICES, DEPARTMENT HEAD (\$85,000.00) and LABOR (\$50,000.00) and credited to PARKS CAPITAL, DEPARTMENTAL EQUIPMENT (\$120,000.00) and PARKS EXPENSES, GAS & OIL (\$15,000.00).  
(Be Adopted)
- 176-23. ORDER THAT: there be and hereby is transferred from within the sum of TWO HUNDRED SEVENTY THOUSAND AND 00/100 DOLLARS (\$270,000.00) same to be transferred from the following accounts:
- |                                 |              |
|---------------------------------|--------------|
| DPW ADMIN. P.S. INSPECTOR       | \$ 40,000.00 |
| DPW ADMIN. P.S. ASST. CITY ENG. | \$ 35,000.00 |
| DPW ADMIN. P.S. CLERICAL        | \$ 10,000.00 |

DPW STREETS P.S. LABOR	\$155,000.00
DPW STREETS P.S. SUMMER HELP	\$ 30,000.00
and credited to the following accounts:	
DPW CAPITAL, EQUIPMENT	\$170,000.00
DPW EXPENSES, GAS & OIL	\$ 35,000.00
DPW EXPENSES, MOTOR VEH. REP.	\$ 35,000.00
DPW EXPENSES, POT HOLE REPAIRS	\$ 30,000.00.
(Be Adopted)	

- 177-23. ORDER THAT: there be and hereby is appropriated the sum of FOUR THOUSAND, FORTY AND 70/100 DOLLARS (\$4,040.70) same to be charged against RESERVED FOR APPROPRIATION, TNC PER RIDE ASSESSMENT and credited to DPW CAPITAL EXPENSES, STREET REPAIR for the purpose of road repaving. (Be Adopted)
- 178-23. ORDER THAT: the City of Fitchburg hereby approves the expenditure of funds from the Massachusetts Department of Environmental Protection Asset Management Grant Program in the approximate amount of \$150,000.00 (ONE HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS) for the purpose of said grant, which is to begin the development of a GIS based asset management program for stormwater infrastructure. (Be Adopted)

#### **VII. ORDERS – FINANCE**

- 184-23. ORDER THAT: there be and hereby is transferred from within the sum of TWENTY-SIX THOUSAND, SIX HUNDRED EIGHTY-FOUR AND 40/100 DOLLARS (\$26,684.40) same to be transferred from COMMUNITY DEVELOPMENT BLOCK GRANT COVID-19, FOOD INSECURITY ASSISTANCE (\$3,620.40) and from COMMUNITY DEVELOPMENT BLOCK GRANT COVID-19, BUSINESS LOANS & GRANTS (\$23,064.00) and credited to COMMUNITY DEVELOPMENT BLOCK GRANT COVID-19, RENTAL AND UTILITY ASSISTANCE.
- 185-23. ORDER THAT: there be and hereby is transferred from within the sum of FIFTY-SEVEN THOUSAND, SIX HUNDRED FIFTY-ONE AND 72/100 DOLLARS (\$57,651.72) same to be transferred from CDBG YEAR 47 STREETSCAPES PROJECT and credited to CDBG YEAR 48 PARKS AND PLAYGROUNDS.
- 186-23. ORDER THAT: there be and hereby is transferred from within the sum of TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00) same to be transferred from POLICE, PERSONAL SERVICES, PATROLMAN and credited to POLICE, PERSONAL SERVICES, OVERTIME.
- 187-23. ORDER THAT: there be and hereby is transferred from within the sum of FIFTY THOUSAND AND 00/100 DOLLARS (\$50,000.00) same to be transferred from HEALTH, SANITARY LANDFILL EXPENSES, CONTRACTED SERVICES and credited to HEALTH, RUBBISH REMOVAL EXPENSES, CONTRACT FEES for the purpose of covering rubbish removal costs for the remainder of the fiscal year.

- 188-23. ORDER THAT: the City of Fitchburg hereby approves the expenditure of funds from the National Association of County and City Health Officials (NACCHO) grant in the approximate amount of \$25,000.00 (TWENTY-FIVE THOUSAND AND 00/100 DOLLARS) for the purpose of said grant, which is to address issues of vaccine equity.
- 189-23. ORDER THAT: there be and hereby is appropriated the sum of ONE HUNDRED FORTY THOUSAND AND 00/100 DOLLARS (\$140,000.00) from RESERVE FOR APPROPRIATION, OPIOID SETTLEMENT and credited to the following HEALTH, OPIOID SETTLEMENT accounts:
- |  |             |
|--|-------------|
| PERSONAL SERVICES, OUTREACH WORKER     | \$80,000.00 |
| PERSONAL SERVICES, COORDINATOR STIPEND | \$10,000.00 |
| EXPENSES, CONTRACTED SERVICES          | \$50,000.00 |
- 190-23. ORDER THAT: there be and hereby is transferred from within the sum of TWENTY THOUSAND AND 00/100 DOLLARS (\$20,000.00) same to be transferred from HEALTH, PERSONAL SERVICES, ASSISTANT TO DEPARTMENT HEAD and credited to HEALTH, EXPENSES, CONTRACTED SERVICES to cover the cost of a contracted outreach worker.

### VIII. PETITIONS

- 191-23. City Councilor Bernie Schultz, on behalf of Linda and Mike Brousseau of 116 Belmont Street, to install a berm to prevent Mt. Carmel Street runoff from damaging the grass sidewalk in front of 116 Belmont Street.  
(Refer to Public Works)
- 192-23. City Councilor Andrew Couture, on behalf of Mike Hurley, to repair the berm in front of 152 Highview Street.  
(Refer to Public Works)
- 193-23. City Councilor Andrew Couture, on behalf of Bev Hofer, to replace the berm in front of 466 Franklin Road to combat runoff from Oak Hill Road.  
(Refer to Public Works)
- 194-23. City Councilor Andrew Couture, on behalf of Joyce Moretto, to repair the berms at the end of Parker and Hollywood.  
(Refer to Public Works)
- 195-23. Councilor Fleming on behalf of several residents, employee's and non-residents of Fitchburg, Ma.  
A petition to add streetlights or roundabout to the intersection of North Street / John Fitch Highway and Pearl Hill Rd / John Fitch Highway to mitigate traffic concerns (accidents) and pedestrian crossing (safety) during daytime hours.  
With the increase in traffic this discussion needs to take place before a tragedy occurs.  
(Refer to Public Works and Public Safety)

## IX. OTHER BUSINESS

Motion by President Zarrella for Reconsideration of the June 6, 2023 votes on agenda items 158-23, 159-23, and 160-23, for the purpose of correcting a procedural error.

158-23. AN ORDINANCE: To amend the General Ordinances of the City of Fitchburg, Chapter 44, Section 10, by striking the following:

<b>Under Positions Paid Annually</b>	Effective July 1, 2022
City Solicitor	<del>\$103,525</del>
Assistant City Solicitor	<del>\$ 69,392</del>

And by inserting in its place:

<b>Under Positions Paid Annually</b>	Effective July 1, 2023
City Solicitor	\$106,630
Assistant City Solicitor	\$ 71,443

159-23. AN ORDINANCE: Amending Chapter 44, Section 10 of the Code of the City of Fitchburg, as most recently amended, by adding thereto the following step assignments as outlined in the enclosed Ordinance.

160-23. AN ORDINANCE: Amending Chapter 44, Section 10 of the Code of the City of Fitchburg, as most recently amended by adding thereto the enclosed pay scale.

Next Regular Meeting  
Tuesday, July 5, 2023, at 7:00 PM