



**Montachusett Region Brownfield Reuse Initiative  
Site Nomination &  
EPA Site Approval Form**

**Name and contact information of individual submitting form (anonymous submittals and those forms that do not include all of the necessary information, such as a street address, shall NOT be considered by the Montachusett Regional Planning Commission [MRPC], Montachusett Region Brownfield Reuse Initiative [MRBRI] Steering Committee or the Federal Environmental Protection Agency [EPA]).**

Contact Name: \_\_\_\_\_ Contact Title: \_\_\_\_\_  
 Contact Address: \_\_\_\_\_  
 Contact Phone # and E-mail Address: \_\_\_\_\_

BROWNFIELD SITES SUBMITTED BY A MUNICIPALITY MUST BE APPROVED BY THE CHIEF ELECTED OFFICIAL.

\_\_\_\_\_  
 Signature of Chief Elected Official  
 \_\_\_\_\_, Chairman, Board of Selectmen

Brownfield Site's Street Address: \_\_\_\_\_

City/Zip Code: \_\_\_\_\_

Assessed Value: \_\_\_\_\_

Size (Acres): \_\_\_\_\_

Former Use: \_\_\_\_\_

Zoning District: \_\_\_\_\_

To your knowledge, has a site investigation of potential contaminants previously been performed? \_\_\_\_\_

Please check the category that applies.

Ranking Criteria

Categories

1. Occupancy Status

<25% occupied \_\_\_\_\_

25%-75% occupied \_\_\_\_\_

>75% occupied \_\_\_\_\_

Vacant \_\_\_\_\_

2. Municipal Priority:

Assign relative local priority for the completion of a site assessment from 1 (highest) to 5 (lowest) \_\_\_\_\_

3. Are there any other factors that should be considered (such as plans to acquire site, development plans, zoning issues, need for demolition, previous environmental studies performed, projected job impacts, municipal commitment, funding source for project, etc.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- **ADDITIONAL INFORMATION IS REQUIRED BY THE FEDERAL ENVIRONMENTAL PROTECTION AGENCY (EPA) FOR THEIR CONSIDERATION FOR APPROVAL OF THE BROWNFIELD SITE PRIOR TO THE INITIATION OF ANY SITE ASSESSMENT TASKS.**
- **PLEASE COMPLETE THE BALANCE OF THIS FORM BEFORE SUBMITTING THIS DOCUMENT TO THE MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC) AND THE MONTACHUSETT REGION BROWNFIELDS REUSE STEERING COMMITTEE (MRBRI) FOR CONSIDERATION.**
- **WHERE NECESSARY AND POSSIBLE, MRPC STAFF HAS PROVIDED THE NECESSARY INFORMATION ON BEHALF OF THE COMMUNITY.**
- **CONTACT JOHN HUME, PLANNING AND DEVELOPMENT DIRECTOR IF YOU REQUIRE ASSISTANCE COMPLETING THIS FORM (978-345-7376, X302, [jhume@mrpc.org](mailto:jhume@mrpc.org))**
- **ELECTRONIC SUBMISSIONS ARE ENCOURAGED. THIS SURVEY CAN BE DOWNLOADED FROM THE “DOWNLOADS PAGE” AT [www.mrpc.org](http://www.mrpc.org). SEND COMPLETED AND SIGNED FORMS TO JOHN HUME, PLANNING AND DEVELOPMENT DIRECTOR, 1427R WATER STREET, FITCHBURG, MA, 01420, 978-348-2490 (FAX) OR [JHUME@MRPC.ORG](mailto:JHUME@MRPC.ORG) (E-MAIL).**

**ASSESSMENT PROGRAM  
INFORMATION NEEDED FOR PROPERTY APPROVAL  
(Information required by the Federal Environmental Protection Agency)**

**A. BACKGROUND INFORMATION**

1. Grant Recipient: \_\_\_\_\_

2. Date form is filled out: \_\_\_\_\_

3. Property Name: \_\_\_\_\_

4. Property Address: \_\_\_\_\_

5. Work to be done: Phase I Site Assessment \_\_\_\_\_ Phase II Site Assessment \_\_\_\_\_  
Phase III \_\_\_\_\_ Other \_\_\_\_\_

Explain: \_\_\_\_\_

6. Who is the current owner of the property? \_\_\_\_\_  
*(If owned by a municipality, go to question 7. If privately owned, go to question 8.)*

7.a. How was it acquired?  
\_\_\_\_ Foreclosure    \_\_\_\_ Donation    \_\_\_\_ Eminent Domain     Bought it outright    \_\_\_\_ Other

Explain: \_\_\_\_\_

b. Date acquired: \_\_\_\_\_

c. Did the grant recipient cause or contribute to the property contamination? \_\_\_\_ YES \_\_\_\_ NO  
(ANSWER PROVIDED BY THE MRPC.)

d. Did the grant recipient generate or transport any waste brought to the site? \_\_\_\_ YES \_\_\_\_ NO  
(ANSWER PROVIDED BY THE MRPC.)

8.a. Did the current owner cause or contribute to the property contamination? \_\_\_\_ YES \_\_\_\_ NO

b. Did the current owner generate or transport any waste brought to the site? \_\_\_\_ YES \_\_\_\_ NO

c. Describe your relationship with the owner and their role in the work to be performed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Identify when and how the site became contaminated; describe previous known uses. If the land has been vacant for many years, tell us why you think it's contaminated:

---

---

---

---

---

*For petroleum only sites, answer the questions in part D. **PETROLEUM ONLY SITES.***

**B. SITES NOT ELIGIBLE FOR FUNDING WITHOUT A PROPERTY SPECIFIC DETERMINATION:**

Certain properties cannot be approved without a "Property Specific Determination". Please answer the following questions to the best of your knowledge:

1. Is your site/facility subject to a planned or **ongoing** CERCLA ("Superfund") removal action?  YES  NO
2. **Has your site/facility been issued a permit by the U.S. or an authorized state under the Solid Waste Disposal Act (as amended by the Resource Conservation and Recovery Act (RCRA)), the Federal Water Pollution Control Act (FWPCA), the Toxic Substances Control Act (TSCA), or the Safe Drinking Water Act (SWDA)?**  YES  NO
3. Is your site/facility subject to corrective action orders under RCRA (sections 3004(u) or 3008(h))?  YES  NO
4. **Is your site/facility a land disposal unit that has submitted a RCRA closure notification under subtitle C of RCRA or is subject to closure requirements specified in a closure plan or permit?**  YES  NO
5. Has your site/facility had a release of polychlorinated biphenyls (PCBs) that is subject to remediation under TSCA?  YES  NO
6. Has your site/facility received funding for remediation from the Leaking Underground Storage Tank (LUST) Trust Fund?  YES  NO

*Note: If you answered YES to any of the above (B. 1-6), please call your MRPC or EPA staff and they will explain how to prepare a property specific determination.*

**C. SITES NOT ELIGIBLE FOR FUNDING and NOT ELIGIBLE FOR A PROPERTY SPECIFIC DETERMINATION**

Please answer the following questions to the best of your knowledge:

- 1. Is your facility listed (or proposed for listing) on the National Priorities List?  YES  NO
- 2. Is your facility subject to unilateral administrative orders, court orders, administrative orders on consent, or judicial consent decrees issued to or entered into by parties under CERCLA?  YES  NO
- 3. Is your facility subject to the jurisdiction, custody, or control of the US government. (Land held in trust by the US government for an Indian tribe is eligible.)  YES  NO

*Note: If you answered YES to any of the above (C.1-3) your property is not eligible.*

**D. PETROLEUM ONLY SITES**

- 1. Provide information regarding whether any party can be identified that is subject to either:  
(a) a judgment rendered in a court of law or an administrative order issued by an administrative body that would require that party to assess, investigate, or cleanup the site; or  
(b) a filed enforcement action brought by federal or state authorities, or is party to a citizen suit, that would, if successful, require that party to assess, investigate, or clean up the site; AND

---

---

- 2. Provide information regarding whether the party having such legal obligations has adequate financial resources to meet the obligation.

---

- 3. *All petroleum sites need a written determination by the state LUST contact consistent with guideline requirements. Talk to your project officer for assistance.*

**E. ACCESS**

Do you have access or an access agreement for this property?  YES  NO

**THIS COMPLETES THE INFORMATION REQUIRED FROM LOCAL OFFICIALS.**

**FEDERAL ENVIRONMENTAL PROTECTION AGENCY STAFF**

**F. SITE ELIGIBILITY**

Site is/is not eligible for grant funding for site assessment activities.

\_\_\_\_\_  
Project Officer

\_\_\_\_\_  
Date:

Date of Attorney Consultation: \_\_\_\_\_

Additional Information: