

June 13<sup>th</sup>, 2018 Fitchburg Disability Commission Monthly Meeting  
Located at the Garden Room, Fitchburg Public Library  
Commission Members:

Bill Tolos	Chair	Present
Mary Ann Guichard		Present
Sharon Tardiff	Absent	
Deanna Tardiff	Absent	
Carolyn Quirk		Present
Kathy Hamelin	Absent	
Nick Carbone	Absent	
Doris Matte		Present

Amy Leblanc and Jeffrey Wolfgang attended as Friends of the Disability Commission.

*Item 1:* Meeting commenced at 10:00am.

**Open Forum:**

**Disability Complaint:**

A resident of Fitchburg came to the Disability Commission to join the meeting and possibility find a solution to his problem. He has concerns with cutouts in two locations; the first is Main Street/Grove Street(s) and the 2<sup>nd</sup> is Main Street/Merriam Parkway both locations are causing problems for residents with mobility issues. The resident took photos and showed the commission how dangerous both locations are and the condition that they are in. The photos will be taken to the Fitchburg Department of Public Works so that they know exactly where the problems are that need to be fixed. The Resident thanked the Commission for their help.

**Minutes Announcements/Notices/Events:** Disability Minutes were voted on & accepted for the month of May 2018 approved as amended.

Jeffrey announced that he will be leaving the Disability Commission after 10 years of Service to the City of Fitchburg, at the end of August. He will be pursuing a new career that will take him out of state for the next several years.

Disability Meeting for the month of July will be held in the main library from the garden room take the walkway/ramp to the main library and turn left, the meeting will be held as scheduled with just a different location in the library.

**Commission Schedule for Civic Days & 4<sup>th</sup> of July:**

Civic day schedule for the 3<sup>rd</sup> of July is as follows:

Guich 430-530pm

Doris 500-600pm  
Jeff 530-700pm  
Bill 500-700pm

Sharon has reserved a table for the Disability Commission in front of the Library and she also has secured a slot/space in the 4<sup>th</sup> of July parade, if anyone else is interested in working at the table or would like to participate in the 4<sup>th</sup> of July parade, please contact Bill.

Guich announced that she is still accepting/collecting bottle lids/tops to be turned in for people, to help supplement the cost of Cancer Treatment(s).

**Disability Awareness Event 2019:** The date for the next Disability Resource Fair is March 27<sup>th</sup>, 2019, Wednesday, at Monty Tech High School, from 4:30pm to 6:30pm.

**New members for the Commission**

The Commission panel is now Eleven members so the Disability Commission is looking for new members to fill the 2 vacant slots.

**Progress on obtaining a Tablet for site visits:**

Discussed the purchase of a tablet or iPad for the Commission when going out on Site Visits for documentation

- The Fitchburg IT Department will provide the Commission with an I-Pad/Tablet.
- Pending.

**Wallace Towers:**

No new updates.

***Old Business:***

Several complaints have been received concerning the weight of the doors in several businesses located in Fitchburg, Bill and Guich will go and conduct site visits and discuss their findings at the next meeting.

**Workers Credit Union:**

No new updates.

It was asked that all Commission Members bring in all paperwork involving/pertaining to the Disability Commission to the next Meeting held in July so that it will stored/filed in one central location.

Discussion on Meeting Time change for the Disability Commission has been tabled for now.

***New Business:***

Bill and Guich both attended the B.F. Brown - Artist working/living space meeting that was held, the plans for the buildings were discussed. Bill would like the Fitchburg Disability Commission to be included in the process, by making sure that the Architectural Access Board provides

plans/blueprints/design to the Commission so that the plans are in compliance with the Disability Commission. Bill will follow up with Amy pertaining to the Architectural Access Board.

Bill sent a letter to the Leominster Disability Commission concerning the Handicap parking spaces at the; Mall at Whitney Field, Ramsey's and Reliant medical group. Bill has concerns that the Handicap spaces are not specified with the correct signage.

Bill will be attending the Leominster Disability Commission Meeting next week to discuss the Handicap parking spaces at Whitney Field Mall in Leominster.

The Accessible Art Studio Painting Class will be holding another event which is planned for late September at The ARC of Opportunity.

Waiting to hear back concerning available dates to hold event.

Motion to adjourn, meeting at 11:35am. The next meeting will be held on July 11<sup>th</sup> at 10:00am, Main Library Room, Fitchburg Public Library.