



BOARD OF LICENSE COMMISSIONERS

City Clerk's Office, 166 Boulder Drive

Fitchburg MA 01420

(978) 829-1820

Daniel Sarefield, Chair

Donna Pawlak

Glenn Fossa

MINUTES OF MEETING

The regular meeting of the Board of License Commissioners was held on May 21, 2018 in the Fitchburg Fire Department Community Room, 33 North St., Fitchburg, and called to order by Commissioner Sarefield at 6:04PM. Commissioner Pawlak was present. FPD liaison Capt. Lemay was present. Commissioner Fossa was absent.

The agenda consisted of the following:

I. REVIEW AND ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

Minutes of the April 18, 2018 meeting were reviewed, approved and signed. Minutes of the May 7, 2018 meeting were reviewed – Chairman Sarefield requested a revision which will be made and revised minutes will be presented at the next meeting for review and signature.

In reference to the May 7, 2018 minutes, Commissioner Pawlak noted that she has been informed that the Millers have filed a lawsuit against Slattery's and that the licensee feels it was related to their request to appear before the Board.

II. APPLICATIONS

Solicitor:

Gino Gurley – Red Dogs Roofing

Approved 2/0

Patrick Cochran – Red Dogs Roofing

Approved 2/0

Lorenzo Leonardo – Sunrun Solar Panels

Approved 2/0

Valon Ayers – Sunrun Solar Panels

Approved 2/0

River Styx Brewing, 166 Boulder Drive for Alteration of Premises – adding an area for outdoor seating 561 square feet of seating area on existing section of concrete sidewalk.

Scott and Jackie Cullen, owners of River Styx, were present. They stated that they intend to use ropes and planters with a hooked doorway to delineate the outdoor seating area. They confirmed that their plans include a 4' walkway around the area. Although they cannot see the area from the bar, they showed the Board that they have a camera with a NEST app to monitor the area on their cellphones in addition to staff being able to see the area from the general seating area. Captain Lemay and Commissioner Pawlak expressed concern about the proximity of parking spaces to the seating area. Captain Lemay suggested the use of moveable concrete block partitions which would provide increased safety for patrons. Mary Jo Bohart, Fitchburg Economic Development Director was present in the audience and offered her support of the application.

Application accepted and sent to a public hearing to be held on June 4, 2018 2/0

III. CONTINUED MATTERS

1. BYOB Regulations *(Continued from April 2016)*
Discussion regarding the pros and cons of an option of keeping a registry of BYOB establishments and possible fee structure.
Continued to June 18, 2018

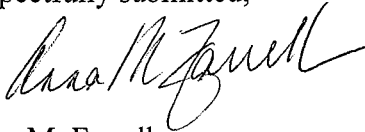
2. Lodging House licensing procedure *(Continued from June 2017)*
Commissioner Pawlak stated that she has submitted her final draft of the procedure but has not received comments from other Board members. She stated that she would like to see the process finalized soon as she believes there are unlicensed lodging houses operating in the City.
Continued to June 4, 2018

3. Twin City Kab: Mr. Ken Bergeron Owner and Mr. Shawn Little Taxi Driver regarding FPD incident report #17-45271-OF (Licensee is not required to attend – Board continued the hearing to review the findings of Commissioner Pawlak on her research pertaining to transportation laws/regs in Massachusetts.)
(Continued from December 2017)
No discussion.
Continued to June 4, 2018

4. Proposed change to License Commission regulation 3.12 Compliance Checks: “Notice of Violation” form. *(Continued from May 7, 2018)*
No discussion.
Continued to June 4, 2018

The meeting adjourned at 7:00 PM

Respectfully submitted,



Anna M. Farrell
City Clerk

Approved:



Daniel Sarefield

ABSENT

Glenn Fossa



Donna Pawlak