

## **Fitchburg Municipal Airport**

**August 22nd, 2018-Airport Commission Meeting 18:00 Hours**

**Airport Terminal, 567 Crawford Street, Fitchburg, Ma. 01420**

---

Please notify the commission chair to record the proceedings (Audio, video)

### 1. Meeting Protocol

- Meeting called to order and recognize commissioners in attendance
- Monthly approvals are year-month-sequence

### Opportunities for the public to speak during a Commission Meeting

- The public forum occurs immediately after the meeting is called to order and the roll is called. The Chairman or designee will ask if anyone in the Audience wishes to speak on any matter appearing on the agenda. If you do wish to address the commission, please stand and be recognized and follow these rules before speaking:

\*Please stand, so you can be clearly seen by others in attendance.

\*State your name and address.

\*You may speak only on the items on the agenda for a period of time  
In which the chair feels that you have explained your purpose.

If you are in attendance for a specific item on the agenda,

You may speak at that time only to the purpose of the agenda item.

### 2. Previous Months minutes-including special meeting minutes.

### 3. Correspondence to the commission

### 4. Project Review-Gale

- A. Runway 14 end obstruction removal and aeronautical survey.
- B. Runway 32 end obstruction removal.
- C. Runway 14-32 preliminary design and permitting
- D. ASMP equipment purchase

5. New Business
  - A. City Council presentation- Fall 2018
  - B. Helicopter portable landing pad
  - C. Twin City Airmotive- new ownership, outstanding payments/payment plan.
  - D. Advertising budget.
  - E. Airport cleanup.
  - F. Panema Productions- Fall event.
6. Old Business
  - A. Self-serve fuel facility and fuel supplier.
  - B. Autumn Air Update and Payments/payment plan. Revised new lease.
7. Financial Review-
  - a. FY 2018 Year end
8. Sub Committee Reports
  - a. FACT lease- subcommittee.
  - b. FCA lease report.
9. Managers Operation Report
10. Date and time of next regular meeting:
11. Executive Session (If required) by Roll Call

It should be noted that after the regular meeting, the commission will go into Executive Session (If required) and will not come back into open session.

12. Regular Meeting adjourned at :
13. Executive Session began at; and adjourned at:

The Chairman or designee may take out of order any agenda items with the majority vote of the commission.